## **Search Places**

- 1. Go to mandala.shanti.virginia.edu/places
  - The Places homepage will open
- 2. Click the search icon
  - This icon is a magnifying glass in the top right of the page
  - The Search window will expand
- 3. Type a place name into the "Search Places" field
  - A drop-down list of place names will unfold in the "Results" tab
- 4. To filter your search, either click inside or type into the "Filter" fields
  - A drop-down list of results will unfold
- 5. Click a **result** from the list(s)
  - A drop-down list of results will unfold in "Results" tab
- 6. Use the arrow buttons as needed to view results
- 7. Click a place from the list
  - The node page for the place will open