## **Add Alternate KMap Names**

You may want to add alternate names to your Knowledge Map. For example, *Mumbai* was known as *Bombay* under British colonial rule, so adding both names can provide important historical context. To add an alternate name:

- 1. Edit the Knowledge Map
  - Learn more with Edit a KMap
- 2. Click Names
  - The Names field will show you current names
- 3. Click New Name
  - A page with metadata fields for your new name will open
- 4. Enter your alternate name in the "Places" field
- 5. Fill out the rest of the fields
  - The "Etymology" field lets you write a brief summary of the name's origin
- 6. Click Create
  - You'll see your new name appear, with additional metadata options
- 7. Add optional Citation, Notes, and Dates for your name
  - Learn more with Use Citations and Use Notes

## Set Display Name

The highest-priority name becomes the default name for a Knowledge Map. This is the name viewers will see on the Subjects or Places tree, and on the Knowledge Map labels within content in Mandala.

- 1. Edit the Knowledge Map
- 2. Click Names
  - The Name field will show you current names
- 3. Click Change prioritization of names
  - A page to change priority of names will open
- 4. Click and drag the name you want to default to the top of the list
  - This name will become the default name for the KMap